



Emissions Reduction Plan 2025-26

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Acknowledgement of Country

The Parliamentary Workplace Support Service acknowledges the Traditional Owners and custodians of the lands on which we work, and we pay our respects to their Elders past, present and emerging.

Accountable Authority Sign Off

The Australian Government released the Net Zero in Government Operations Strategy in November 2023, setting out the overall approach and action required by Commonwealth entities to achieve the APS Net Zero 2030 target.

The Net Zero in Government Operations Strategy represents a strong commitment by the Australian Government to lead by example on emissions reduction and contribute to the decarbonisation of Australia's economy.

The Parliamentary Workplace Support Service is committed to the achievement of the Government's APS Net Zero 2030 target. The PWSS is following the APS Net Zero 2030 target where possible, as per the Net Zero in Government Operations Strategy.

This Emissions Reduction Plan describes the priorities and actions PWSS is taking to reduce our operational emissions and contribute to the APS Net Zero 2030 target.

Leonie McGregor
Chief Executive Officer
Parliamentary Workplace Support Service

Purpose

Managing and implementing emissions reduction initiatives set by the Australian Government's Net Zero in Government Operations Strategy (the Strategy) developed by Department of Finance. The Strategy sets out the Australian Government's approach to achieving net zero greenhouse gas emissions from its operations by 2030 and the reinstatement of public emissions reporting.

This plan affirms Parliamentary Workplace Support Service (PWSS) priorities and actions that through emission reduction activities will contribute to the achievement of the Strategy.

The PWSS Emissions Reduction Plan has been completed in accordance with the Strategy, associated guidance and reporting standards for annual emissions reporting. It will be reviewed annually.

Net zero greenhouse gas emissions

APS Net Zero 2030 is the target set by the Australian Government to achieve net zero greenhouse gas emissions from government operations by the year 2030. It includes scope 1 and scope 2 emissions from activities in Australia and its territories, as described in the Strategy.

The APS Net Zero 2030 target applies at the aggregate level to non-corporate Commonwealth entities and generally covers the entirety of the entity's organisation. From an organisational perspective, this means minimising the greenhouse gas emissions that are within our control.

Governance and Reporting

Progress against actions identified within this Emissions Reduction Plan, and any additional measures adopted will be included in PWSS annual reports. This, combined with annual emissions reporting, will be used as a measure of PWSS progress towards reducing its emissions.

As part of the Net Zero in Government Operations Annual Progress Report, the Department of Finance will aggregate these measures to provide whole-of-Australian Government emissions reporting.

PWSS Operational context

The PWSS is helping to build and maintain a safe, respectful, and inclusive parliamentary workplace through human resources advice, training and professional development, work, health and safety advice and trauma-informed complaint resolution and counselling. The agency was established by the *Parliamentary Workplace Support Service Act 2023* (the PWSS Act) in response to the *Set the Standard: Report on the Independent Review into Commonwealth Parliamentary Workplaces*. PWSS is an independent statutory authority under the *Public Service Act 1999* and a non-corporate Commonwealth entity under the *Public Governance, Performance and Accountability Act 2013*. PWSS is part of the Finance portfolio.

PWSS operates from Australian Parliament House (APH), West Block and Santos Place under arrangements with the Department of Parliamentary Services (DPS) and the Bureau of Meteorology. These entities are responsible for providing a range of services including accommodation and facilities management.

PWSS is considered an 'extra small agency' with an ASL of 56.62 as at 30 June 2025, 71% of which have working from home arrangements in place. As such, PWSS' environmental footprint is small, and the accommodation arrangements in place with DPS and the Bureau mean its ability to influence net zero emissions in government is limited.

PWSS does not maintain fleet vehicles; however, some staff are required to undertake domestic travel to various locations Australia-wide in support of Commonwealth Parliamentary Workplaces (CPWs).

Baseline emissions

Baseline emissions represent the amount of greenhouse gases generated prior to the implementation of any emissions reduction strategies. Under the Net Zero framework the baseline emissions year is the 2023-24 financial year, which serves as a reference point against which all future emissions reduction actions will be measured. During this period, PWSS relied on various partner agencies for accommodation, facilities management and travel. As a result, emissions attributable to PWSS are recorded as 0.00 for 2022-23, as these emissions are captured and reported on by the respective supporting agencies.

The baseline emissions for this plan focus on scope 1 and scope 2 emissions, consistent with the APS Net Zero 2030 target. Electricity-related emissions were calculated using the location-based method. The complete 2023-23 greenhouse gas emissions inventory tables for PWSS are presented in our Annual Reports.

Baseline year	Financial year 2022-23
Scope 1 emissions	0.000 t CO ₂ -e
Scope 2 emissions	0.000 t CO ₂ -e
Total emissions	0.000 t CO ₂ -e

From 2025-26 Emissions associated with electricity, natural gas and solid waste from PWSS operations are included in the annual emissions reporting of DPS and the Bureau.

Engagement

In the development of this plan, PWSS has been working with:

- Department of Finance
 - Climate Action in Government Operations (CAiGO) to ensure that this plan aligns with the Net Zero in Government Operations Strategy and the Commonwealth Climate Disclosure requirements
- Department of Parliamentary Services (DPS)
- The Bureau of Meteorology (The Bureau)

Emissions reduction targets

PWSS is following the APS Net Zero 2030 target where possible, as per the Net Zero in Government Operations Strategy. The target covers the entirety of our entity's operations within Australia and its territories for scope 1 and scope 2 emissions, as described in the Strategy.

Priorities and Actions

Due to its operating context, PWSS' contribution to achieve APS Net Zero 2030 targets will be largely restricted to existing emissions reduction measures employed by the Australian Government. PWSS will endeavor to identify operational efficiencies to further contribute to APS Net Zero and introduce new measures where possible.

PWSS' accommodation and facilities arrangements with DPS and the Bureau will greatly impact on our ability to directly influence the achievement of many of the APS Net Zero targets. However, as a tenant and receiver of services from these entities, PWSS supports, and will adhere to, their measures to achieve Australian Government's APS Net Zero 2030 target. The actions of PWSS are outlined below:

Buildings & Electricity

ACTION: When co-locating with an external agency, PWSS will follow relevant building guidelines and where possible support implementation of the external agency's Emissions Reduction Plan.

ACTION: When initiating new leasing arrangements PWSS will, where possible comply with building requirements in the [Net Zero in Government Operations Strategy](#) and consider sustainability measures such as sensor lighting and timed air conditioning.

Net Zero Travel

ACTION: Update agency travel policy and guidance to enable staff to:

- Use low-emission sources of transport where practicable and consider alternatives to travel where possible (such as zero emissions vehicles when hiring vehicles or using ride share arrangements).
- Consider energy ratings in the Online Booking Tool once available under the Whole-of-Government arrangements.

Procurement

ACTION: Update agency procurement policies and supporting documents to where possible, align with the [Environmentally Sustainable Procurement Policy](#).

ACTION: Ensure that 100% recycled content paper is used for internal printers, photocopiers, and multifunction devices.

People, Culture & Capability

ACTION: PWSS will undertake communications activities to support all staff to contribute to improving the agency's environmental performance by:

- Promoting APS Academy advice on APS Net Zero guidance, tools, case studies and training programs where available and when possible.
- Foster thinking before printing culture.
- Where staff co-locate with other agencies, adhering to and promoting relevant building guidelines, and emission reduction initiatives.

Document Control

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Stakeholders	PWSS Chief Finance Officer, Environmental Sustainability Lead, The Bureau of Meteorology, Property Services, Department of Parliamentary Services, Climate in Action Government Operations Unit, Department of Finance,
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 24/7 Support 1800 747 977

 Text the PWSS 0487 112 755

www.pwss.gov.au